

## PROFILE

Results and detail-oriented team player with international professional and educational experience, as well as outstanding communication skills in both English and Arabic.

Well-versed in working with people of different backgrounds and in different environments, including crisis. Providing patient education with clarity and sensitivity.

## SKILLS

Highly creative and ideating leader, with strong communication and interpersonal skills. Well versed in education, legal/ business translation and interpretation, data and behavioral analysis. Problem- solving client oriented skills with proficient computer skills

## EXPERIENCE

### International relations Coordinator

An Najah National University  
Nablus, Palestine  
April 2021 – Current

*Coordinating and handling international cooperation activities, negotiating international cooperation agreements/Memorandum of Understanding (MoU). Draft Strategic plans for SDGs and other international agendas and follow up the updates on the databases from partners*

### Communication officer

Peace Winds Japan  
Tokyo, Japan  
Aug 2019- Feb 2020

*Communication networking with our overseas partners and creating communications content on behalf of an organization*

### English as a Second Language (ESL) Teacher

Self Employed Private English Teacher  
Palestine and Japan |  
2005 – 2020

*Due to my experience and passion for teaching English, I continue to teach English as a second language (ESL) privately for adults and children in vulnerable communities like refugee camps and marginalized areas, and I continued teaching in Japan during my studies.*

### Field Support Officer

The United Nations Office for the Coordination of Humanitarian Affairs (OCHA)  
West Bank, Palestine  
April 2015 – Sep 2018

# Summer ABU MUGHLI



## EDUCATION

### **MBA in Design & Leadership for Societal Innovation**

2018-2020

Shizenkan Graduate School  
Tokyo- Japan

### **Bachelor in English Literature & Languages**

2006 - 2011

An-Najah National University  
Nablus -Palestine

## Trainings

- International Humanitarian Law under the Human Rights Situation in the occupied Palestinian Territories - Al Haq Center for Applied International Law January 2016
- Safe and Secure Approaches in Field Environments (SSAFE) - UN Department of Safety & Security January 2016
- First Aid – The American Herat Association January 2015
- Basic & Advanced Security in the Field courses- UN Department of Safety & Security January 2015
- Cultural Awareness and working in multi-cultural environments, E- Campus Online Courses
- Ethics and Integrity as UN Volunteer, E- Campus Online Courses
- Gender-based violence training course- UN Woman

*My responsibilities entailed providing information and analysis from the field to raise situation awareness, closure, and movement restrictions mapping, vulnerability profile, and humanitarian trends monitoring.*

### **Executive Assistant**

Hussam Attereh Group for Advocacy and Legal Services & Intellectual Property (IP) Nablus, Palestine  
Jan 2012 – Dec 2014

*Along with providing office management and client-oriented services, I Provided Intellectual property administrative and marketing services, along with IP watch*

### **English Sub-Teacher**

Latin Patriarchate - St. Joseph School  
Nablus, Palestine  
Sep 2011 – Dec 2011

*I have proven excellent skills in teaching in diverse elementary classroom settings and delivering lesson plans that emphasize Common Core Standards, and positive results. Besides, bringing forth excellent classroom management techniques, behavioral modification strategies, I regularly engaged with parents in the education process of their children.*

### **Early Child Education Teacher**

Cambridge kindergarten  
Nablus, Palestine  
May 2009 -Aug 2009

*Early Child Education (ECE) for kindergarten children ages 3-4 years old where I acquired the skill and experience to teach English creatively and patiently.*

### **Translator and Language Specialist**

Petra Communication Group  
Nablus, Palestine  
Jan 2006 - Jan 2008

*Provide English- Arabic translation for official government audio and written documents with proof reading.*

### **Shift manager**

Noah's New York Bagels  
New York, USA Jan  
2005 – Jan 2006

*Managing inventory and cashier openings and closures, provide client-oriented services and help the staff in daily operations.*



### **LANGUAGES**

Arabic	Native
English	Fluent
Spanish	Basic



### **NATIONALITY**

Palestinian with Jordanian  
National Number



### **CURRENT ADDRESS**

Khalet Al- Amoud St.  
Nablus- Palestine

### **CONTACT INFO**



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**Professional References:**

<b>Name</b>	<b>Profession</b>	<b>E-mail</b>	<b>Moblie #</b>
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<i>Zaher Bassioni</i>	<i>Operations managers and Co- founder of Leaders International Organization</i>	<i>Zaher@leaders.ps</i>	<i>+970599798982</i>
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