

Shatha Yahya Amin Arafat

Doctors Block, Kamal Junblat neighborhood, Rafidia

Nablus, Palestine.

00970-598699951

Shatha.y.arafat@gmail.com

Profile

A senior accounting student at An-Najah National University with experience in formulating accounting systems for small enterprises; in addition to a wide ranging experience in team-work, community service and debate.

Education

- | | |
|-------------------|--|
| 2017-2018 | MSc Accounting and Finance The University of Winchester GPA: 71/100, Distinction. |
| 2013- 2016 | BA in accounting An-Najah National University Optional course modules: Human resources management, projects' evaluation, feasibility study and operation research. GPA: 3.98/4. |
| 2012-2013 | Tawjehi Kamal Junblat Secondary School GPA 98.7% |

Publications

Arafat, S., Teoh, L.K. and Tan, S.M. (2019) Financial Ratio Disclosure of Non-Financial Firms: Empirical Evidence from FTSE100. BAFA Annual Conference 2019, Birmingham, 8 - 10 April.

Professional Work Experience

**Jan 2019 – present Instructor An-Najah National University-
Accounting department**

- Accounting courses for accounting department students, such as; accounting theory, managerial accounting, small and medium enterprises accounting.
- Introduction to accounting courses for the faculty of economics students.
- Cost accounting – managerial emphasis course for management department students.
- Industrial accounting course for industrial engineer students.
- Graduation projects' supervision for accounting department students.

**June 2017 – August 2018 Accountant Palestine telecommunication
company - PALTEL**

- Recording purchase invoices.
- Recording Medical insurance.
- Reconciliations with other companies to manage account payable.
- Reconciliations with other subsidiaries (HADARA and JAWAL).

**Aug 2016 – Apr 2017 Accountant Fury trade and contracting
company**

- Recording daily transactions using Bisan program.
- Preparing financial statements.
- Bank reconciliations.

Sep 2015 – Jul 2016 Trainee Accountant Middle East Initiative Investment

- Introduce two of the small to middle – sized enterprises (SME) chosen by the Middle East Initiative Investment Corporation. These two SME :
 1. Karma women wear , An-Najah street , Nablus
 2. IbdAA' corporation , An-Najah University , New Campus ,Nablus
- Provide bookkeeping for the SME
- Help and train the SME to develop financial statements
- Entry of all financial day to day transaction to the SME financial software
- Performing various relevant tasks under the supervisor guidance

Entrepreneurship and voluntary Work Experience

Sep 2010 – present

Volunteer

**Nablus municipality cultural center
(mcc) –Hamdi manko –**

- Hosting for festivals held at MCC
- Co-management of MCC events
- Taking part in field trips to benefit the community like cleaning , elderly houses’ visits , cancer patients visits.

Nov 2014 – 2017

Initiative Coordinator

**“Tabadal” youth initiative (British
Council and Ma’an Development
centre)**

- Choosing proper place for the initiative
- Taking management-like decisions on materials to be provided
- Preparing the budget needed
- Time-scheduling for the tasks to be done prior to the implementation of the initiative
- Communicate with senior management for finance-related matters.

Jul 2016 – Aug 2016

Children Camp Coordinator

–Hamdi Manko –

- Choosing volunteers to work in the camp
- Putting a day by day schedule for the camp
- Arranging field trips and visits for both the children and volunteers
- Communication with the MCC’s management for finance-related matters

Debate and public speaking Work Experience

8-11 June. 2019

Public debate judge

Arab American University

- It was the first Palestinian debate national academy, organized by An-Najah National University, Al-Quds Bard Debate Union , the Arab American University Palestine, Athens European Universities Debating Championship and Thailand World Universities Debating Championships.
- This academy was based on the British parliamentary.

Aug 31- Sep 1. 2018

Public debate judge

An-Najah National university

- It was the first annual international Palestine open debate championships 2018.

20-22 Apr 2017

Public debate judge

The British council

- It was the second national debate championship held with Young Arab Voices (YAV) Program 2017
- This championship was based on the British parliamentary.

20-22 Feb 2016

Debater

The British council

- It was the first national debate championship held with Young Arab Voices (YAV) program.
- This championship was based on the British parliamentary.
- During this championship I got the third rank with my college.

26 – 27 Oct 2011

Conference Presenter

**Defence for Children
International / Palestine
Section**

- Hosting for the ninth national children conference, an-najah University, old campus, Nablus.

Training and workshops

| Date | Title | Granting organization |
|---------------------------|---|---|
| 22-24.Jan.2017 | TOT and debate judge training | British council |
| 6.nov.2015 – 23.jan.2016 | Debate art training | British council |
| September 2015 | Bisan program training | Bisan company |
| September 2015 | Shamel program training | Shamel company |
| 5.jan.2015 – 9.feb.2015 | Debate workshop | American corner at an-najah national university |
| 2014/2015 | Success skills workshop | Injaz Palestine |
| 20.oct.2014 – 23.oct.2014 | Our community our responsibility training | British council & Ma'an development center |
| 2011/2012 | Your life project training | Injaz Palestine |
| 2009/2010 | Success skills training | Injaz Palestine |
| 2009/2010 | A tour in the market training | Injaz Palestine |
| 2008/2009 | Economy around me training | Injaz Palestine |
| 2008/2009 | Me and my environment | Injaz Palestine |

skills and languages

- Confident in Microsoft office
- Driving license
- Speaking Arabic: Native English: fluent speaker

References

- Dr. Saed al koni, Dean of the economics school, an-najah national university, old campus, Nablus , email : saed@najah.edu
- Dr. Muiz alia, head of accounting department, an-najah national university, old campus, Nablus, email: moezjameel@mail.najah.edu .
- Fawz abuhijleh , business advisor , middle east investment initiative , Ramallah , email : fabuhijleh@meii.us
- Adnan al bobli , activities coordinator ,Nablus municipality cultural center , Nablus , email : adnanbobali1993@gmail.com
- Lim Teoh, MSc accounting and finance program leader, The University of Winchester, Winchester, email: Lim.Teoh@winchester.ac.uk